



INFORMATION ON SUBMISSION OF TENDERS

The Centre for Renewable Energy Sources and Saving, CRES, participates as a partner in the project "CAPitalisation for Re-setting Innovation and Sustainability in MED-Cities – CARISMED" funded by the multilateral cross-border cooperation program "Mediterranean Sea Basin", implemented by the EU under the European Neighbourhood Instrument (ENI).

The project, with a budget of 1.1 million euros (95 thousand euros for CRES), has a two-year duration and its purpose is to promote the uptake of results, achieved by ongoing ENI CBC MED Projects, addressing INNOMED-UP, MAIA-TAQA and SME4SMARTCITIES, as well as UNDERGROUND4VALUE, to enable cross-sector/border level cooperation of MPC and EUMC. The project started on November 23, 2021 and will be completed on November 22, 2023.

According to the project implementation manual, CRES has to appoint a Certified Public Accountant. The verification of the expenses will be done once a year, with the completion of the 1st and 2nd year of the project. The verification of the 1st year will be done administratively, while the verification of the 2nd year will be on the spot, i.e. CRES premises in Pikermi. Furthermore, the auditor has the obligation to attend the training seminar that will be organized for the auditors by the national contact point of the Program in Greece.

The Auditor shall execute the tasks assigned to him in accordance with the procedures and templates annexed to these terms of reference or any update issued by the Managing Authority or the Joint Technical Secretariat. The following documents shall be deemed to form and be read and construed as part of these Terms of Reference, and the Contract with the auditor.

- the Grant Contract and its annexes;
- Annex 1: description of the expenditure verification procedure;
- Annex 2: control check-list;
- Annex 3a: template of individual report



- Annex 3b: template of consolidated report
- Annex 4: template list of findings;
- Annex 5: template of report on suspected and/or established fraud.

The above Annexes along with a model contract between the lead beneficiary and the auditor can be found at the following web address: <http://www.enicbcmmed.eu/projects/support-to-implementation>

The approved budget for the assignment amounts to € 2,660 including VAT, which is 2,8% of CRES budget. The contractor will be paid in installments upon submission of the annual verification reports.

The auditor should be member of the Institute of Certified Public Accountants of Greece (ΣΟΕΛ).

The award criterion is the most economically advantageous tender compliant with the requirements for participation.

Interested parties should send their offers to Ms Tania Dimou by email at the following address dimou@cres.gr . The deadline for receiving your offer is the 31st of March 2021 at 12:00 Athens time.