



Call for Candidates

TERMS OF REFERENCE

External Expert(s): Capacity Building

ENI CBC MED Strategic projects

Project Titles:	B_A.2.1_0175 - TECHLOG
Programme:	ENI CBC Mediterranean Sea Basin
Financing:	European Union
Contracting authority:	CEEBA – Confederation of Egyptian Business Association
Experts to be selected:	2 External Experts for Capacity Building
Location of the contract:	Egypt, Alexandria

Background

The Confederation of Egyptian European Business Associations (CEEBA) is selecting 2 External Experts for the performance of capacity building activities targeting labour policies in port logistics and road transport. The appointed experts will be requested to conduct different activities within the framework of the EU-funded TECHLOG project aimed at EU-Mediterranean port and transport institutions and organizations.

The TECHLOG project aims to promote cooperations between research, development and education, from one side, and, the real economy, from the other side in the countries participating in the project: Italy, Spain, Tunisia, Lebanon and Egypt. It aims to match the tools used and developed by research and academic actors with the actual market needs. TECHLOG wants to strengthen ties between academia and the transport and port industry in the Mediterranean region. Concretely, TECHLOG will encourage joint Technology Transfer Initiatives (TTI) to achieve common quality standards for transport and port specialized staff. A Mediterranean Open Lab will be created to promote and share those initiatives within the (trans)port communities. These TTI will be tested through pilot actions, in real port operators, and will involve trained staff. For the sake of efficiency and consistency, the project will focus on advanced simulation technologies which are, beyond the shadow of a doubt, among the key success factors for both port workers and port operators.

The TECHLOG project is co-financed by the European Union under the European Neighbourhood Instrument cross-border cooperation program "Mediterranean Sea Basin" 2014-2020 (ENI CBC MED). It started on 6th July 2021 and has a duration of 30 months (until 5th January 2024). It counts on an overall budget of 3.270.709,71 EUR, which are co-financed at a 90% rate by the ENI CBC Med program.



1. SUBJECT OF THE CONTRACT

The objective of this selection is to provide the Confederation of Egyptian European Business Associations with experts for the performance of capacity building activities targeting labour policies and port logistics, aimed at EU-Mediterranean port and transport institutions and organizations.

Applicants may apply to one of the below outlined positions:

1.1. Expert Position 1 – Analysis of the Euro-Mediterranean regulatory framework relating to training, licensing and qualifications for port and transport workers and drafting of a preliminary proposal for a common sectorial qualification standard

The action is twofold:

- analysis of the Euro-Mediterranean regulatory framework relating to training, licensing and qualifications for port and transport workers
- drafting of a preliminary proposal for a common sectorial qualification standard of advanced training, licensing and qualifications in the port and transport sector aimed at improving the professional skills of Mediterranean transport and port workers.

The appointed expert will make an analysis on Euro-Mediterranean level functional to the drafting of a proposal for advanced training, licensing and qualifications for port and transport workers. The analysis, which must be conducted at the Euro-Mediterranean level and includes the 5 countries involved in the project (Egypt, Italy, Lebanon, Spain, Tunisia), will have to concern:

- Educational and training offer about:
 - a. Eco-drive;
 - b. Safety courses for port and transport operators;
 - c. Stress and Fatigue Management for port and transport workers;
 - d. Productivity/Performance
- Regulation framework related to the:
 - a. Vocational and Educational Training;
 - b. Licensing;
 - c. HRs qualification standards and means (e.g.: level of proficiency acquired through education and training, work experience or in non-formal/informal/settings).

1.1.1. Due Deliverable and deadlines

The expert must produce a report containing:

- analysis of the Euro-Mediterranean regulatory framework, in particular in the five countries involved by Techlog (Egypt, Italy, Lebanon, Spain, Tunisia), relating to training, licensing and qualifications for port and transport workers;



- Draft of a “Policy proposal for a shared qualification standard of advanced training, licensing and qualifications for port and transport workers in the Med area”. This draft will form the starting point for the work of the Expert Position 2.

The report must be delivered by 30 April 2023.

1.2. Expert Position 2 – Drafting of a joint proposal for a shared qualification standard of advanced training, licensing and qualifications for port and transport workers through a capacity building path that involves at least 6 Public Officers from Mediterranean Countries

The action aims at delivering a coaching path to assist minimum 6 Mediterranean transport and port public officers into the challenge of designing common recommendations for a new shared qualification standard that follows the methodology of the European Qualifications Framework (EQF). The public officers to be involved in the coaching path should belong to public services active in policies and regulations for transport and port labour in the five countries involved by TECHLOG (Egypt, Italy, Lebanon, Spain, Tunisia). The recommendations will be circulated to decision makers at local level as well as to the EU.

The draft of the proposal referred to in point 1.1.1 must be circulated through an active consultation process and capacity building path among at least 6 public officers working on transport and port national institutions in the five Techlog countries (Egypt, Italy, Lebanon, Spain, Tunisia). The draft referred to in point 1.1.1 will form the starting point for drafting the joint proposal.

The appointed expert is asked to involve and secure (with the support of TECHLOG partners) at least 6 public officers of the Mediterranean Countries (working on transport and port national institutions) in on- and off-line meetings in order to produce a "Common policy proposal for a shared qualification standard of advanced training, licensing and qualifications for port and transport workers". A first version of the joint document must be presented during the Sal3n Internacional de la Logística - SIL Barcelona (7-9 June 2023), in the presence of the expert and the (minimum 6) public officers identified.

The involvement of the public officers needs to be secured during the complete cycle of the deliverable through on- and off-line meetings.

1.2.1. Due Deliverables and deadlines

The action aims at involving and making sure of the continuous involvement of (minimum) 6 Mediterranean transport and port public officers in the challenge of designing a common policy proposal for a new shared qualification standard that follows the methodology of the European Qualifications Framework (EQF).

The representatives will take part in the capacity building path provided by TECHLOG to enhance their capacity to formulate joint strategies/policies and strengthen the operational efficiency of the Mediterranean transport and port sector.

Expected documents:



- A first draft of the joint “Common policy proposal for a shared qualification standard of advanced training, licensing and qualifications for port and transport workers” must be discussed and presented during the Salón Internacional de la Logística - SIL Barcelona (7-9 June 2023).
- The final version of the joint “Common policy proposal for a shared qualification standard of advanced training, licensing and qualifications for port and transport workers”, deriving from the consultation and sharing process conducted through the capacity building path with the Mediterranean port and transport officers, must be delivered by 31 July 2023.

2. REQUIREMENTS FOR PARTICIPATION IN THE SELECTION

The selected expert should come from countries eligible to participate in the procurement procedures as indicated in the Articles 9 of the Regulation (EU) No 236/2014, and include:

(a) Member States, beneficiaries listed in Annex I to Regulation (EU) No 231/2014, and contracting parties to the Agreement on the European Economic Area; 4

(b) developing countries and territories, as included in the list of ODA recipients published by the OECD-DAC ('list of ODA recipients'), which are not members of the G-20 group, and overseas countries and territories covered by Council Decision 2001/822/EC;

(c) the Republic of Belarus;

(d) developing countries, as included in the list of ODA recipients, which are members of the G-20 group, and other countries and territories, when they are beneficiaries of the action financed by the Union under the Instruments covered by the Article 9 of the Regulation (EU) No 236/2014;

(e) countries for which reciprocal access to external assistance is established by the Commission. Reciprocal access may be granted, for a limited period of at least one year, whenever a country grants eligibility on equal terms to entities from the Union and from countries eligible under the Instruments covered by the Article 9 of the Regulation (EU) No 236/2014.

3. SELECTION & EVALUATION CRITERIA

Excellent communication skills in English are required for both the positions

Expert Position 1

I. Selection criteria:

- Advanced education: degree in law.
- Research activity on labour law, job security and job risk (at least 10 years).
- Experience on EU funded projects (at least one).

II. Evaluation criteria:



- Advanced education: PhD on labour law, job security and job risk (20 points).
- Research activity on labour law, job security and job risk (10 points for each year over than 10).
- Experience on EU funded projects (10 points for each year over than one).
- Financial offer (1 point for each 1% of reduction)

Expert Position 2

I. Selection criteria:

- Advanced education: degree in law / social / economic science.
- Consultancy activity on management in the transport and port logistics sector (at least 10 years)
- Professional experiences in the transport and port logistics sector in the Mediterranean area (at least 10 years).
- Good interpersonal and communication skills required to train / coach staff and give occasional presentations.

II. Evaluation criteria:

- Advanced education: post-degree studies in law / social / economic science (20 points).
- Consultancy activity on management in the transport and port logistics sector (10 points for each year over than 10)
- Professional experiences in the transport and port logistics sector in the Mediterranean area (10 points for each year over than 10).
- Financial offer (1 point for each 1% of reduction)

4. BUDGET AND PAYMENT TERMS:

For each position the maximum budget for the assignments is 9.000 EUR (including all taxes, VAT and travel costs). The payment terms for the project will be as follows:

- A 20% advance payment upon signing of the contract and approval of a detailed workplan
- 50% of the total contract value will be paid upon completion of the requested deliverables
- The final 30% upon completion of the project and acceptance of all deliverables by CEEBA and the University of Cagliari. (TECHLOG lead partner)

The contractor will be responsible for providing all necessary invoices and receipts for the payment of the contract in due time. The contractor should also present their bank details for the transaction of payments upon signing of the contract.

Offers exceeding the maximum available budget or offers abnormally low will be rejected. It will be considered abnormally low an offer 30% below the available.



5. DEADLINE AND PROCEDURE FOR SUBMISSION OF THE APPLICATION

All submissions including CV, financial offer and other supporting materials useful for the evaluation must be consistent with this TOR, written in English and should arrive no later than the **28th of February 2023** by email to: info@ceeba.org. Subject of email: TECHLOG_Capacity Building_(name of applicant)_position (1 or 2).

CEEBA reserves the right to request additional information or clarification from any of the bidders, and to make a selection based on the information provided.

For more information about the TECHLOG project, [please visit this link](#).