SERVICE TENDER SUBMISSION FORM

Ref: < as per letter of invitation to tender>

<**Contract title**>
<**Lot number & lot title, if applicable**>

Please supply one signed tender. The attachments to this submission form (i.e. declarations, statements, proofs) may be in original or copy. If copies are submitted, the originals must be dispatched to the contracting authority upon request. For economic and ecological reasons, we strongly recommend that you submit your files on paper (no plastic folder or divider). We also suggest you use double-sided printing wherever possible. **All data included in this application must concern only the tenderer.**

Any additional documentation (brochures, letters etc.) sent with your tender will not be taken into consideration.

SUBMITTED by (i.e. the identity of the tenderer)

Name	
Organisation	
Address	
Telephone	
Fax	
e-mail	

August 2020

AREAS OF SPECIALISATION

Please fill in the table below to indicate any areas of specialist knowledge related to this contract. State the type of area of specialisation.

	Years of Experience	Similar Projects	Name of Entity
Relevant specialisation 1			
Relevant specialisation 2			
Etc.			

DECLARATIONS

As part of this tender, the tenderer must submit a signed declaration of honour using the attached format. The declaration may be in original or in copy. If copies are submitted, the originals must be sent to the contracting authority upon request.

STATEMENT

I, the undersigned, being the authorised signatory of the above tenderer, hereby declare that I have examined and accept without reserve or restriction the entire contents of the tender dossier for the tender procedure referred to above. I offer to provide the services requested in the tender dossier on the basis of the following documents, which comprise my technical offer, and my financial offer, which is submitted in a separate, sealed envelope/Email:

- ❑ Methodology

- ❑ CV

- ❑ Tenderer's declaration of honour

This tender is subject to acceptance within the validity period stipulated in the instructions to tenderers.

Signature and Date

Name	
Signature	
Date	

August 2020