

DATE: 14/01/2022

REQUEST FOR QUOTATION: No. RFQ/PR/2022/001

FOR THE SUPPLY OF [SIRCLES –Soft Skills Trainer]

QUOTATION TO BE RECEIVED BY: [24/01/2022] COB

The **Rene Moawad Foundation** requests your price quotation for the following **Soft Skills Trainer for SIRCLES Project** specified in this Request for Quotation (RFQ).

All quotes provided should meet the specification(s) listed in the attached TOR, and include the following information for the criterion listed, which shall be used in evaluating the best bidder:

- Price
- Project Time frame

OTHER REQUIREMENTS:

- Area: Lebanon
- Wire Banking Information: [Click here to enter text.](#)

QUOTE SUBMISSION DEADLINE:

Date: January 24, 2022 **Time:** 5:00 pm

MODE OF SUBMISSION OF QUOTE:

Quote(s) shall be submitted by email to:

Name: Mary Daher, Chadi Abou Raad & SIRCLES team
Address: 844 Alfred Nacache Str., Ashrafieh Beirut Lebanon
Email: mdaher@rmf.org.lb , Sircles@rmf.org.lb and cabouraad@rmf.org.lb
Phone: +961 76 081 414 – 76-665779

SPECIAL CONDITIONS

VALIDITY OF QUOTES

Quotes submitted shall remain open for acceptance for a minimum of 60 days from the last date specified for receipt of quotes. The selected Bidder(s) shall supply the amounts of goods requested at the quoted prices for the delivery/performance period specified in this RFQ.

BASIS OF SELECTION

Bidders should provide their lowest competitive quotes. All Bidders will be notified in writing should there be a significant change to the listed requirements. A Contract will be issued to the responsible Bidder that is judged to be most advantageous to RENE MOAWAD FOUNDATION in terms of quality of service, delivery schedule and cost. RENE MOAWAD FOUNDATION may accept any item or group of items of a bid. RENE MOAWAD FOUNDATION reserves the right to make an award on any item for a quantity less than the quantity stated, at the unit prices quoted.

RENE MOAWAD FOUNDATION may reject any quote that is determined to be nonresponsive. A responsive quote is one that complies with all terms and conditions of the RFQ. A quote must be complete, signed by an authorized signatory and delivered no later than the submission time and date indicated on the first page of this RFQ. RENE MOAWAD FOUNDATION may reserve the right to waive any minor discrepancies in a quote.

This RFQ does not legally obligate RENE MOAWAD FOUNDATION to award a contract. RENE MOAWAD FOUNDATION reserves the right to fund/award any or none of the submitted quotes. No commitment is made, either expressed or implied, to compensate Bidders for costs incurred in the preparation and submission of their quotes.

RESPONSE TO REQUEST FOR QUOTES

Date	January 24, 2022	
To:	RENE MOAWAD FOUNDATION	Procurement Office
From:	Company Name	
Subject:	Response to RFQ number:	RFQ/PR/2022/001

The following quote is submitted in response to the RFQ from RENE MOAWAD FOUNDATION for the following items. This quote takes into consideration any additional specifications listed on page one (1) of the RFQ.

ITEM DESCRIPTION

REFER TO THE ATTACHED TOR

[Click here to enter text.](#)