



INFORMATION ON SUBMISSION OF TENDERS

The Centre for Renewable Energy Sources and Saving, CRES, participates as a coordinating partner (**lead beneficiary**) in the project "Mobilizing new Areas of Investments And Together Aiming to increase Quality of life for All - MAIA TAQA" funded by the multilateral cross-border cooperation program "Mediterranean Sea Basin", implemented by the EU under the European Neighbourhood Instrument (ENI).

The project, with a budget of 3.2 million euros (352 thousand euros for CRES), has a three-year duration and its purpose is to define a new group of sustainable services related to energy, water and waste, and consequently to promote innovative resource efficiency services in the Mediterranean SMEs. The project started on September 1, 2019 and will be completed on August 31, 2022. Apart from CRES, 7 partners participate in the project, namely:

- Confederation of Egyptian European Business Associations (Egypt)
- QUIPO (Italy)
- Jordan Chamber of Commerce (Jordan)
- Industrial Research Institute (Lebanon)
- Arab Academy for Science, Technology & Maritime Transport (Egypt)
- Association of the Mediterranean Chambers of Commerce and Industry (Spain)
- UTILITALIA (Italy)

According to the project implementation manual, CRES has to appoint a Certified Public Accountant. The verification of the expenses will be done once a year, with the completion of the 1st, 2nd and 3rd year of the project. The verifications of the 1st and 2nd year will be done administratively, while the verification of the 3rd year will be on the spot, i.e. CRES premises in Pikermi. Furthermore, the auditor has the obligation to attend the training seminar that will be organized for the auditors by the national contact point of the Program in Greece.

The Auditor shall execute the tasks assigned to him in accordance with the procedures and templates annexed to these terms of reference or any update issued by the Managing Authority or the Joint Technical Secretariat. The following documents shall be deemed to form and be read and construed as part of these Terms of Reference, and the Contract with the auditor.



- the Grant Contract and its annexes;
- Annex 1: description of the expenditure verification procedure;
- Annex 2: control check-list;
- Annex 3a: template of individual report
- Annex 3b: template of consolidated report
- Annex 4: template list of findings;
- Annex 5: template of report on suspected and/or established fraud.

The above Annexes along with a model contract between the lead beneficiary and the auditor can be found at the following web address:
<http://www.enicbcmmed.eu/projects/support-to-implementation>

The approved budget for the assignment amounts to € 4,500 without VAT. The contractor will be paid in installments upon submission of the annual verification reports.

The award criterion is the most economically advantageous tender compliant with the requirements for participation.

Interested parties should send their offers to Dr. Christoforos Perakis, coordinator of the MAIA-TAQA project, by email at the following address cperakis@cres.gr . The deadline for receiving your offer is the 15th of June 2020 at 16:00 Athens time.