

Call for Proposals: External Auditors

Alexandria Business Association (ABA) – Small and Micro Enterprise Project (SME) seeks proposal for external auditors for its GIMED Project.

About the ABA and SME Project

Alexandria Business Association is an independent not for profit organization that represents the business community in Alexandria since 1983. We see ourselves as the reliable partner for Egyptian and international companies working in the Alexandria. We are committed to our mission of serving our 300 plus members, supporting business in general and to developing Alexandria socially and economically. ABA is also constantly exploring new markets, seeking networking opportunities between its members' companies and potential business partners in the global markets

ABA established the SME Project in 1989 as not-for-profit non-governmental organization that is classified as a Micro-finance Institution. It provides economically and non-economically- active poor, marginalized population and Small and Micro Enterprises with financial and non-financial services

About GIMED Project

Green Impact MED Project - Positive Investments for Positive Impacts (GIMED) is a new EU-funded project under the ENI-CBC Med Programme.

GIMED's main goal is to support green **entrepreneurs**, particularly **young** and **women**, to better **access to finance** and **markets**. On the ground, the project will **train and coach** eco-innovators and encourage financiers to invest in the Mediterranean eco-innovation sector. Doing so, GIMED aims at boosting the development of eco-innovative ventures in order to create employment and drive the green and circular economy in the Mediterranean

To this end, 200 coaching sessions on access to finance and markets will be held, 200 capacity building initiatives dedicated to entrepreneurs on eco-design and green business modelling will be organized and 8 sub-grants per countries will be awarded to consolidate the business creation and grow.

GIMED started in September 2019 and it will last till August 2022.

ABA is the major and only partner to implement GIMED project in Egypt.

Eligibility

- 1- Relevant experience in auditing developmental projects, not less than 10 year-experience;
- 2- Familiarity with projects funded by European Union or / and other leading international organizations and in particular ENI CBC Programme
- 3- Familiarity with governmental and non-profit organizations and preferably with ABA.

Major tasks

- 1) Verify all GIMED's financial documents;
- 2) Ensure that all expenditures are in compliance with applicable rules as declared by the Grant Contract;
- 3) Verify the adequacy of supporting documents;
- 4) Check the registration of the expenditures in the accounting records of the beneficiary and that the expenditure is determined according to the accounting standards and usual cost accounting practices applicable to the ABA.
- 5) Develop periodical reports to be submitted to the LEAD beneficiary timely;
- 6) And others tasks required by GIMED'S leadership in Egypt and Managing Authority.

Required Submission Documents

I: Technical Offer: information about the auditor / auditing company that includes a brief on the auditing company, previous experience, current activities, examples of services provided by the auditor / the auditing company and knowledge with ENI CBC Programme and the team assigned to the task.

II: Financial Offer: fees required by the auditor / the auditing company based on level of effort of the team.

Selection Criteria:



- 1) Selection decision will be based on qualification, expertise and experience of applicants. Experience in auditing projects funded by the EU.
- 2) Cost;
- 3) Familiarity with ABA's policies and procedures.

Date of issue the announcement:

6 July 2020

Deadline of submitting proposals:

TEN WORKING DAYS of receiving the announcement.





