



Financial manager

Project description

Med-EcoSuRe “Mediterranean University as Catalyst for Eco-Sustainable Renovation” is a project funded by the European Union, under the ENI CBC MED programme. Med-EcoSure aims to value and implement innovative and eco-sustainable energy renovation solutions for Mediterranean higher education institutions and introduce active collaborating approach for decision support.

Start date: 1st of September 2019

Duration: three years

Total project Budget: 2.934.856, 69 €

EU Contribution: 2.641.371, 02 € (90 %)

Job description

Financial manager to ensure the implementation of the following tasks of Med-EcoSuRe project:

Missions and Responsibilities

1. Be responsible of financial statements and reports, matching activities advancements.
2. Collect Technical Manual on reporting and financial procedures from partners.
3. Create and maintain project financial analysis and reporting, including percent spent, remaining budget...
4. Ensure project requirements are captured and scheduled



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Requirements

- Absolute commitment to high ethics and integrity
- be familiar with standard office programs and specialized financial software development and web technologies
- Excellent interpersonal, written and verbal communication skills (English) including active listening skills.
- Demonstrate good organization, problem-solving, and teamwork skills
- Be flexible with a high commitment to achieving deadlines
- Demonstrate adaptability to differences in age , culture, gender, nationality and religion

Education and experience required

University degree in business or finance.

A prior experience of at least 3 years as a financial analyst or accountant.

Duration: 1 year (to be renewed)

Application must include:

Curriculum Vitae

Motivation letter

Professional references

Copies of employment and/or internship
certificates and

Copies of university diplomas



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Only selected candidates will be contacted.

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